COH/Mulde/2561/2019
College of Horticulture, Mulde,
Tal. Kudal, Dist. Sindhudurg.
Date:- 04/12/2019

To,

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Subject:-Regarding KOHA Library Management Software Installation and Training- Quotation

Sir,

As per above mentioned subject College of Horticulture, Mulde needs quotation for following services.
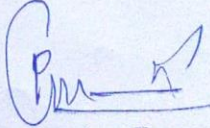
Sr. No.	Particulars	Quantity required	Remark
1.	KOHA Library Management Software Installation and Training – Includes KOHA software installation, One day onsite training, Data migration, OPAC management, LAN sharing, Customization, Update of KOHA (for 5 years)	01	Mentioned rate of services of firm

As per above mentioned particular, please quote rate of KOHA Library Management software Installation and training and send the said quotation on or before ..19/.12/.2019.. by speed post. Quotation received after due date will not be consider.

Rules regarding quotation:

1. Quotation should be submitted in sealed envelope by mentioning **"KOHA Library Management Software Installation and Training"** in bold letters.
2. Rates mentioned in quotation should be included of all taxes.
3. Rates should be including of transport charges.
4. It is compulsory to provide the services at College of Horticulture, Mulde, Tal. Kudal, Dist. Sindhudurg- 416520 (MS) and necessary installation should be done by your firm.
5. Quotation should be sent in the name of Associate Dean, College of Horticulture, Mulde, Tal. Kudal, Dist. Sindhudurg-416520 (MS).
6. Quote reference of this letter on your quotation.
7. Postal delay will not consider.
8. Decision regarding sanction of quotation is totally in the hands of this office.

Yours Faithfully,

Associate Dean